

**Fountain of Life**  
**Board of Administration Minutes**  
**Date: 5/04/2021**  
**Special Meeting**  
**Time: 1830**  
**F2F**

TIME	SUBJECT FOR DISCUSSION					PRESENTER
	<b>Roll Call:</b>					
	Name	Role:	Present	Absent	Excused	
	Brian Andrews	Chair	X			
	Barry Beck	Vice Chair		X		
	Greg Rachuy	Pastor	X			
	Eve Broughton	Secretary	X			
	Paul Buelow	Treasurer	X			
	Roger Young	Member at Large	X			
	David Faulkner	Member at Large	X			
	Vern Hartz	Head Elder	X			
	Sonia Source	Accountant	X			
	Joy Karr	Business manager	X			
<b>Call to order and Opening Prayer</b>	Call to Order Prayer					Brian Andrews Vern Hartz ???
	I. Restricted Accounts a. Discussion and Action to Reclassify					

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	<div data-bbox="682 235 739 295" data-label="Image"> </div> <p data-bbox="611 305 816 354">Restricted Account Balance_Active Month</p> <p data-bbox="569 337 590 362">b.</p> <p data-bbox="436 407 1629 483">Restricted funds recommendations: Discussion was had on each line item with the following motion approved:</p> <p data-bbox="436 524 674 548">Motion as follows:</p> <p data-bbox="436 594 1453 618">29001 – Monies go to the general fund and should be a line item in the budget</p> <p data-bbox="436 664 1612 740">29004 - Thrift Center: Suggest that this money be offered to have a 90-day period to spend the 302.60, and if not spent by that time the monies will go into their profits.</p> <p data-bbox="436 786 1629 898">29007- motion to have a talk with this donor, this was meant to be a short-term donation to be used. Team suggests a discussion to consider it a long-term donation vs a return of funds or a reallocation of the funds.</p> <p data-bbox="436 943 1633 1019">29098: General specific – suggest to move this amount to general funds: return to this to the larger general donations. Same account 30001</p> <p data-bbox="436 1065 1352 1089">29197: Hoppe Fund Tithe: Awaiting congregational recommendations.</p> <p data-bbox="436 1135 1520 1159">29199: we are recommending to move these funds to 29098 general offering funds.</p> <p data-bbox="436 1205 1633 1281">29201, 29306 and 29307: all youth accounts should be combined into one restricted fund for the youth programs. All into 29306.</p> <p data-bbox="436 1326 1257 1351">29204: Alaksa Mission into 29209 (Regional/National Outreach)</p>	

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	<p>29205: will be come inactive and will be split equally into 29208/29209/29211</p> <p>29302: leave in place active account</p> <p>29303: Move to a budget Line item after end of budget in April.</p> <p>29304: active account, leave alone</p> <p>29305: Active account, leave alone</p> <p>29308: For new Outreach program, grant monies for evangelism</p> <p>29309: Active account</p> <p>29398: Leave account</p> <p>29401: Leave account</p> <p>29402: delete monies went in and did not go out.</p> <p>29403: Delete and move to general fund 30001</p> <p>29501: Delete and move to general funds 30001</p> <p>29503: Delete and move to general funds 30001</p> <p>29504: Delete and move to general funds 30001</p> <p>29601: Active long-term account</p> <p>29602: Retitle - Endowment: stays</p>	

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	<p>29603: Excess that goes into deferred unrestricted as an asset</p> <p>Long Term Reserves:</p> <p>29505 and 29604 to both be left alone</p> <p>Motion: To take the above recommendations as stated for to move the restricted funds as discussed above to condense accounts as described. Eve/Brian</p> <p>Discussion:</p> <p>Questions; Vote reclassified and make more efficient tracking of funds. Unanimous</p>	<p>Motion: Brian Andrews  2<sup>nd</sup>: Eve Broughton  Vote: Unanimous</p>
	<p>Amended Constitution and By-Laws</p> <p style="padding-left: 40px;">a. Transition to New Governance/New Business</p> <p style="padding-left: 80px;">i. Business Manager - This will be a title change: Motion to change Job description to change title to Manager from Executive Administrator</p> <p style="padding-left: 80px;">ii. Nominating Committee: Jonathan Aguilar to lead</p>	<p>Motion: Eve Broughton  2<sup>nd</sup>: Roger Young  Vote: Unanimous</p>
<b>Regular Business</b>	None	
<b>New Business</b>	None	
<b>Future Agenda Items</b>	None	
<b>Closing Prayer: – Devotion and Prayer</b>		
<b>ADJOURNMENT: Next Regular Meeting 05/25/2021 1830 F2F Church</b>		

Eve L. Broughton, Secretary