






Fountain of Life
Board of Administration Minutes
Date: 04/20/2021
Time: 18:30

TIME	SUBJECT FOR DISCUSSION					PRESENTER
	Roll Call:					
	Name	Role:	Present	Absent	Excused	
	Brian Andrews	Chair	X			
	Barry Beck	Vice Chair	X			
	Greg Rachuy	Pastor	X			
	Eve Broughton	Secretary	X			
	Paul Buelow	Treasurer	X			
	Roger Young	Member at Large	X			
	David Faulkner	Member at Large	X			
	Vern Hartz	Head Elder	X			
	Sonia Source	Accountant			X	
	Joy Karr	Business manager	X			
Call to order and Opening Prayer	Call to Order 18:36 Prayer					Brian Andrews Dave Falkner
Call to the Audience	No guests today.					Brian Andrews
Approval of the minutes	I. Approval of Minutes 12/ 1/19: minutes approved with error correction congregational elders. Voters Assembly & Extended Voting – 1/3/21 to 1/10/21					Motion: Barry Beck 2 nd Paul Buelow Unanimous approval Motion: Eve Broughton 2 nd : Vern Hartz

TIME	SUBJECT FOR DISCUSSION	PRESENTER
	<p>Board Meeting – 19 January, 2021: vote count to be added, line up presenters and topics, spelling changes IIC. Motion to approve with the above changes.</p> <p>Board Meeting – 16 February, 2021</p> <p>Board Meeting – 16 March, 2021: remove H duplicate topic, change treasurers report for Financial Summary, fix the fonts.</p>	<p>Unanimous approved</p> <p>Motion: Brian Andres 2nd Paul Buelow Unanimous approved</p> <p>Motion: Vern Hartz 2nd: Roger Young Unanimous approved</p> <p>Motion: Eve Broughton 2nd: Vern Hartz Unanimous approved</p>
Record of Email Votes	none	
Regular Business	<p>I. Regular Business</p> <p>a. Discussion Special Donation – Suggestions and requests received from Congregation for Tithe and Ministry Funds Survey results in pastor reports,</p> <p>b. COVID – 19 response - survey – 116 people completed the Covid informational survey. 90% of the respondents have had one or more Covid vaccines. Covid team will evaluate the results and present in the near future</p>	<p>Board and Pastor</p> <p>Eve Broughton</p>

TIME	SUBJECT FOR DISCUSSION	PRESENTER
<p>Reports</p>	<p>A. Treasurer Report: Treasurer; Policy Manual 4.6 – offerings are up – a gift of 10,000 (unrestricted) was provided in March. The Thrift store is busy. Under budget and on track with the budget. We are under budget for facilities and utilities. We are ahead of plan, mostly due to the gift in March.</p> <p>Discussion w/ LCF on rate discounts which is no longer in place, we have a variable rate loan, no other good options to refinance. Suggest we stay on course. We should resolve the mortgage in 8.5 years if we stay the course.</p> <p>Restricted accounts comments: Per Paul in report summary</p> <ul style="list-style-type: none"> ○ Establish a committee to create the Stewardship Plan in accordance with section 4 of the policy. ○ In accordance with paragraph 3.4, provide approval for staff to use funds as opportunities arise for Ministry Restricted Accounts numbered 29302 through 29309. Approval should be given with a particular dollar limit per case such as \$500. ○ Have the Mission Support Committee create a standing order to the Business Office to deliver funds in each Mission Restricted Account numbered 29205 through 29211 to a specific charitable organization for each account. <p>Concerns:</p> <ul style="list-style-type: none"> ● Counting day, people have stepped down. Need to train up the new ● When the board meeting falls between the 15-19 the report is not ready for the BOA meeting. Discussion, Motion to change the regular BOA Meeting day to the 4th Tuesday <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  <p>Statement of Financial Position.pdf</p> </div> <div style="text-align: center;">  <p>Statement of Activities.pdf</p> </div> </div>	<p>Paul Buelow</p> <p>Motion: Vern Hartz Second: Barry Beck Unanimous approved</p> <p>Pastor Rachuy</p>

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	<p data-bbox="480 233 1293 266">B. Executive Administrator’s report : Executive Administrator</p> <p data-bbox="611 310 1640 521">Add to the report: the haven totes truck that was vandalized. No camera review- as it only sees the wall. Request to have camera moved in order to see the truck. Haven Tote is willing to pay for this effort. Discussion: we have 16 camera’s – that is out limit – recommendation is to looking at options. Moving cameras to view the gates, or the vehicles. Joy to pursue options to better use the cameras Vern/Dave has the Procurement form is ready to review with Joy</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div data-bbox="606 602 657 659"></div> <div data-bbox="806 602 856 659"></div> </div> <p data-bbox="531 667 936 716">Executive Director's Report March 2021 Executive Administrator's Report</p> <p data-bbox="480 781 1104 813">C. Pastor: Policy Manual 3.2.1 – Pastor Rachuy</p> <p data-bbox="611 818 1335 850">One more outdoor worship for the season. 6pm may 2nd</p> <p data-bbox="611 855 1625 920">Request for the use \$3700,00 of the Alaska Funds for the May Alaska Mission Trip; Discussion regarding the use of the funds.</p> <p data-bbox="611 925 1640 1066">Question for what is the trip about – burrow of Haynes Alaska, had a damaging storm, the trip is to help clear up after the mud slide – community will determine the list and tasks. Motion: to approve the use of the funds and to not exceed the fund account of \$3982.43</p> <p data-bbox="611 1110 1608 1175">Pastor is requesting that pre approve Amanda Gluski as our LCMS liaison for the campus ministry. Working to build this relationship.</p> <p data-bbox="611 1219 1551 1284">Motion to approve Amanda Gluski as the FOL member to the LCMS UA campus ministry;</p>	<p data-bbox="1654 233 1766 266">Joy Karr</p> <p data-bbox="1654 818 1839 850">Pastor Rachuy</p> <p data-bbox="1654 925 1927 997">Motion: Paul Buelow 2nd Barry</p> <p data-bbox="1654 1002 1919 1034">Unanimous approval</p> <p data-bbox="1654 1219 1948 1326">Motion: Barry Beck Second Eve Broughton Unanimous approval</p>

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	 <p data-bbox="659 302 772 350">04.20 Pastor Report.pdf</p> <p data-bbox="485 407 1633 691"> D. Head Elder/Membership Update – Vern Hartz See report: looking for name to replace a couple of the members who have stepped down. Dave reports we have 17 children on our church rolls. This will be forwarded to Vern E. Mission Support – Dave Falkner: F. Freedom for Ministry – Brian Andrews - \$664,567.00 balance </p>	<p data-bbox="1654 269 1797 302">Vern Hartz</p> <p data-bbox="1654 488 1843 521">Dave Faulkner</p> <p data-bbox="1654 561 1850 594">Brian Andrews</p>
<p data-bbox="75 719 422 784">Special Committees- Finance and Governance</p>	<p data-bbox="548 719 1629 1154"> a. Policies 2020-01, 02, 03, 04, 05 implementation refer to treasures report- set up a stewardship committee – 3 people is suggested. Need one board member to help set it up. At present to support ministry requests to use to use for limited amt staff approved for less than \$500.00 anything above would need a BOA approval. b. Mission support will need a future meeting to discuss – need to clean up these restricted funds. Pastor will provide a list. Tuesdays last Tuesday of April or first of may c. 1099 Forms, Cover Letter to IRS Ready- signed and ready to send d. New Governance Structure: Constitution and By-Law Amendments, Voters Assembly vote count after tonight’s meeting: Eve, Brian & Barry </p>	<p data-bbox="1654 719 1959 862"> Paul Buelow Motion: Brian Andrews 2nd Vern Hartz Unanimous Approved </p> <p data-bbox="1654 1049 1850 1081">Brian Andrews</p>
<p data-bbox="75 1260 264 1292">New Business</p>	<p data-bbox="548 1325 1629 1390"> a. Nominating Committee – Board of Administration Nominees: need list by May 16th, submit the names via e-mail </p>	<p data-bbox="1654 1325 1850 1357">Brian Andrews</p>

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	<p>b. 5 Year planning committee: Discussion that Pastor and Vern basically stopped the group secondary to loss of members and Covid. Now what is the purpose when we have so much in motion. Discussion over timing. Pastor does not think the timing is good to start this, Brian feels we should know what is happening with the new governance structure if approved. He suggests we defer to the next meeting. Also, the group to determine how the gift should be used first. Deferred to May Meeting.</p> <p>c. Haven Totes Request to Construct Structures on FOL Property, Garden project: Vern made a motion to approve the request, as described within the letter presentation and as drawn near basketball court as drawn addenda</p>	<p>Vern Hartz/ Pastor</p> <p>Motion: Vern Hartz Second: Barry Beck 6 yes/ 1 nay: approved</p>
Old Business	<p>a. Mortgage Refinance/Re-amortization Options from LCEF – this will stay as it is see notes in treasure’s report. Suggest a ripples announcement that the mortgage will be gone in 8.5 years or less with all the good giving.</p> <p>b. FOL Personnel Manual – remove all referral to the school in the manual . motion to do as Joy requested, eve 2nd and unanimous</p>	<p>Paul Buelow</p> <p>Joy Karr Motion: Brian Andrews Second: Eve Broughton Approved; Unanimous</p>
Future Agenda Items	<p>X. Future Agenda Items</p> <p>a. Sharing of Ideas between Board and Ministry Staff (requested by Jim Schween) Defer to after the next voters meeting</p>	
Closing Prayer: Paul Buelow		
Next Regular Meeting 05/25/2021 18:30		

Eve L. Broughton, Secretary