






Fountain of Life
Board of Administration Minutes
Date: 02/16/2021
Time: 1830
F2F

TIME	SUBJECT FOR DISCUSSION					PRESENTER
	Roll Call:					
	Name	Role:	Present	Absent	Excused	
	Brian Andrews	Chair	X			
	Barry Beck	Vice Chair			X	
	Greg Rachuy	Pastor	X			
	Eve Broughton	Secretary	X			
	Paul Buelow	Treasurer	X			
	Roger Young	Member at Large	X			
	David Faulkner	Member at Large	X			
	Vern Hartz	Head Elder	X			
	Sonia Source	Accountant	X			
	Joy Karr	Business manager	X			
Call to order and Opening Prayer	Call to Order Prayer					Vern Hartz
Call to the Audience	No guests today. Routine reminder					Brian Andrews
Approval of the minutes	a. Board Meeting – 17 November, 2020 distributed – will do e-mail vote b. Voters Assembly & Extended Voting – 1/3/21 to 1/10/21: 1/3 sent out same will do e-mail vote, 1/10 needs to be sent out					Eve Broughton

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	<p>c. Board Meeting January 19, 2021 – will be ready by next meeting (3/2021)</p>	
<p>E-mail Votes</p>	<p>None</p>	
<p>Regular Business</p>	<p>a. Discussion Special Donation – Vote to Approve Allocation Percentages motion to accept: Paul, seconded - David, unanimous</p> <p>b. Financial Review Committee 2021 Vote to Approve Policy 2020-03 Separation of Duties : Sonia shared with Paul current processes, this process fit within the context of the draft policy. Brian motion to approve policy 2020-03 , Vern seconded, unanimous</p> <p>c. COVID – 19 response: Summary provided, numbers in city, county and state continues to drop. Hospital admission for Covid are declining. Church is reopened with standard precautions – hand hygiene, social distancing and mask wearing. Pews are cleaned between services.</p>	
<p>Reports</p>	<p>d. Treasurer; Policy Manual 4.6 – Paul Buelow Summary review Motion to accept: Note the Hoppe gifts allocation is w/in the report. Vern motion to approve the report as it stands – seconded by David, unanimous</p> <p style="text-align: center;">  Treasurer's Report_2021-01-19_F </p>	<p>Paul Buelow Motion: Vern Hartz 2nd: Dave Faulkner Unanimous approval</p>

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	<p>e. Executive Administrator: Discussion over grass v artificial turf for the amphitheater. Bids for both will be coming in</p> <p style="text-align: center;"> Executive Administrator's Report</p> <p>f. Pastor; Policy Manual 3.2.1 – Need to consider how to meet the needs of what is now our online community worshiping. Addition – a hard copy letter sent to those not on line and offered help getting the vaccine scheduled. Some responded.</p> <p style="display: flex; justify-content: space-around;">  02.16 Pastor reprot.pdf  Gloo - Assessments.pdf </p> <p>g. Head Elder/Membership Update – Vern discusses that we asked these elders to do things they are not prepared or educated to do. see attached. Dave asked for permission to do a ripples invite to fill congregational elders, this idea is declined for more of a specific invitation. Paul brings up reconciliation – these elders are not really trained for this role. Discussion how to provide this need. Dave suggests education for the congregational elders, encourage interaction with social media.... We need to stress interpersonal oriented group. We need to help and support them. Dave is willing to pick this up.</p>	<p>Joy Karr</p> <p>Greg Rachuy</p> <p>Vern Hartz</p>

TIME	SUBJECT FOR DISCUSSION	PRESENTER
	 <p data-bbox="579 298 751 347">2021_0216_Elders Report.docx</p> <p data-bbox="567 402 1612 737"> h. Mission Support --No Changes i. Freedom for Ministry – 836,966.43 payment is now more in principle than on interest current loan is at 4%, Sonia Called LCEF to inquire about interest rates – refi – 15 year loan and bring out payment down to a little over \$6000/mo. Second way to rework current loan and this also would ring it down about \$2000.00/mo. Suggest a small group – subcommittee, Paul, Sonia, maybe Robert Lehnhardt – current loan is at 13 years left - </p>	<p data-bbox="1654 380 1843 412">Dave Faulkner</p> <p data-bbox="1654 451 1850 483">Brian Andrews</p>
<p data-bbox="75 857 422 927">Special Committees finance and Governance:</p>	<p data-bbox="480 857 1570 894">VII. Implementation Special Committee Finance & Governance Policies</p> <p data-bbox="564 899 1619 1068"> a. Policies 2020-01, 02, 04, 05 implementation b. 1099 Forms, Cover Letter, and Accounting of Payments for various services sent to payees. Estimated IRS liability for failure to file \$60,149.33 – This should go out by the end of the month. </p>	<p data-bbox="1654 857 1850 889">Brian Andrews</p>
<p data-bbox="75 1105 264 1138">New Business</p>	<p data-bbox="567 1105 1633 1317"> 1. Helping out treasurer and Secretary. a. Vern will help by taking on the procurement form. Eve to send b. Supporting actions to implement new policies. Ie: setting up a procurement committee. </p>	<p data-bbox="1654 1105 1856 1138">Brian Andrews</p>
<p data-bbox="75 1357 363 1390">Executive Discussion</p>		

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Future Agenda Items	Implement new policies- cannot take months to get these things done. Flush out the suggestions for Hoppe gift for ministry and tithing.	
Closing Prayer: Barry Beck		
ADJOURNMENT: Next Regular Meeting 3//21 F2F 1830		

Eve L. Broughton, Secretary