






Fountain of Life
Board of Administration Minutes
Date: 10/20/2020
Time: 1830
F2F

| TIME | SUBJECT FOR DISCUSSION | PRESENTER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | Roll Call: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name</th> <th style="width: 20%;">Role:</th> <th style="width: 10%;">Present</th> <th style="width: 10%;">Absent</th> <th style="width: 10%;">Excused</th> </tr> </thead> <tbody> <tr> <td>Brian Andrews</td> <td>Chair</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>Barry Beck</td> <td>Vice Chair</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>Greg Rachuy</td> <td>Pastor</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>Eve Broughton</td> <td>Secretary</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>Paul Buelow</td> <td>Treasurer</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>Roger Young</td> <td>Member at Large</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>David Faulkner</td> <td>Member at Large</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>Vern Hartz</td> <td>Head Elder</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>Sonia Source</td> <td>Accountant</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>Joy Karr</td> <td>Business manager</td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | Name | Role: | Present | Absent | Excused | Brian Andrews | Chair | X | | | Barry Beck | Vice Chair | X | | | Greg Rachuy | Pastor | X | | | Eve Broughton | Secretary | X | | | Paul Buelow | Treasurer | X | | | Roger Young | Member at Large | X | | | David Faulkner | Member at Large | X | | | Vern Hartz | Head Elder | X | | | Sonia Source | Accountant | X | | | Joy Karr | Business manager | X | | | | | | | | | | | | | | | | | | | | | | | |
| Name | Role: | Present | Absent | Excused | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Brian Andrews | Chair | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Barry Beck | Vice Chair | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Greg Rachuy | Pastor | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Eve Broughton | Secretary | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paul Buelow | Treasurer | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Roger Young | Member at Large | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| David Faulkner | Member at Large | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vern Hartz | Head Elder | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sonia Source | Accountant | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Joy Karr | Business manager | X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Call to order and Opening Prayer | Call to Order Prayer | Brian Andrews Roger Young | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Call to the Audience | No guests today. | Brian Andrews | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Approval of the minutes | E-mail votes 8/28/2020 - approved 9/1/2020 - approved Voters meeting 8/30 -9/6 count approved | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>Regular Business</p> | <p>a. Concordia Retirement Plan: Employees all contacted, Three Employees need to be reimbursed for sick leave starting in 2017. All 3 employees did submit the applications for the retirement plan, and we will have to back pay to have accounts to the hire date. We are not clear yet as to what is owed. No cost to the employee.</p> <p>b. Special Donation: Paul provided a Liquid asset page (attached) Discussion on assuring that we have available cushion for facility issues, new missions and for savings and investments. BOA to consider section out the percentage for each area. BOA will ask Steve Popelka to consider providing us a class on how to best split and invest the money. Research was done regrading a second institution to place some of this money for security and to adhere to the limits of</p> <div data-bbox="955 584 1018 649" style="text-align: center;">  </div> <p style="text-align: center;">Liquid Asset Management.docx</p> <p>the Federal security of funds.</p> <p>c. Governance Committee: The reviewed Flow chart changes will be sent out and the committee is looking for feedback. Motion: Recommend the governance group proceed with job descriptions, and to present the template recommendations to the congregation.</p> <p>d. Finance Committee: Brian read out the reports and will e-mail these reports for the minutes. Procurement policy returned to the committee with suggested edits. .</p> <div data-bbox="598 1031 661 1096" style="text-align: center;">  </div> <p style="text-align: center;">Special Committee Finance 10.20.20.dc</p> <p>Eve to sign approved policies and get forwarded to the Finance committee.</p> <p>e. Covid response: all is going well at present. Both services are open, pew cleaning is going well.</p> | <p>Sonia Source</p> <p>Paul Buelow</p> <p>Motion: Eve Broughton Second: Barry Beck Unanimous Vote</p> <p>Brian Andrews</p> <p>Eve Broughton</p> |

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| Reports | <p>a. Treasurer: See attached Summary: Overall we are on target with the budget. Typical losses are noted for September. (less than prior years). Report provided on Counters that are stepping down, discussion that new individuals need to be identified. Suggestions provided.</p> <div style="text-align: center;">  <p>Treasurer's Report_2020-10-20 (</p> </div> <p>b. Facilities: Facility Gas lines were inspected. We had nine violations; these are now under repair. Should be completed by 11/1/2020. There were not penalty fees secondary to SWG being behind in inspections.</p> <p>c. Pastor report: See attached: pastor verbalized some frustration with the new guidance on funding. They need funding for the children's ministry and that we need a new microphone. Discussion was lively, Paul will take this concern forward to the procurement committee. Note that Dave has completed the form for procurement of funds.</p> <div style="text-align: center;">  <p>Pastors report 10.20.pdf</p> </div> <p>d. Head Elder/Membership Update: See attached. Two major topics were online communion, <div style="text-align: center;">  <p>Elders Report_2020_1020.d</p> </div> and prayer groups.</p> <p>e. Mission Support: Form has been redone by Dave. It will serve for both Mission support and procurement of funds for need to be editing and then should be good. Then requests can be made for mission support.</p> <p>f. Freedom for Ministry: Doing well, another several hundred \$\$ paid on the mortgage principal.</p> | <p>Paul Buelow</p> <p>Joy Karr</p> <p>Pastor Rachuy</p> <p>Vern Hartz</p> <p>Dave Faulkner</p> <p>Brian Andrews/Joy Karr</p> |

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| | g. Business managers report: | Joy Karr |
| New Business | <p>Thrift center request: Question regarding the vacant room and can they now use it. Will defer to Joy.</p> <p>Ministry Actions: Comments on the positive feedback of the delivery of Flowers to all the single women in the church. Dave now has a project reaching out to the single men in the church. He presented what he is doing. He is looking for more volunteers to assist. (Flag/Cross/Stand). Also discussed that we likely need a Senior ministry.</p> | <p>Roger Young</p> <p>Dave Faulkner</p> |
| Future Agenda Items | | |
| Closing Prayer: ??? | | |
| ADJOURNMENT: Next Regular Meeting 11/17/2020 1830 F2F Church | | |

Eve L. Broughton, Secretary