







Fountain of Life
Board of administration Minutes
Date: 8/18/2020
Time: 1830
F2F

TIME	SUBJECT FOR DISCUSSION					PRESENTER
	Roll Call:					
	Name	Role:	Present	Absent	Excused	
	Brian Andrews	Chair	X			
	Barry Beck	Vice Chair			X	
	Greg Rachuy	Pastor	X			
	Eve Broughton	Secretary	X			
	Paul Buelow	Treasurer	X			
	Roger Young	Member at Large	X			
	David Faulkner	Member at Large	X			
	Vern Hartz	Head Elder	X			
	Sonia Source	Book keeper	X			
Call to order and Opening Prayer	Call to Order Prayer					Brian Andrews Paul Buelow
Call to the Audience	Explanation on what the Call to the Audience					Brian Andrews
	Approval of Minutes:					Approved: Vern Hartz Seconded: Roger Young
	 FOL Board of Administration 7.21.					

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Record of E-mail Votes	None	
Regular Business	<ol style="list-style-type: none"> 1. No E-Mail votes 2. Eve Broughton resigns as Co- chair and is nominated for Secretary 3. Barry Beck, via phone with Brian Andrews agrees to the position of Vice Chair 4. Executive Assistant Position: <ul style="list-style-type: none"> Discussion on the +/- of the candidates. Discussion on the scoring, (provided to all members via e-mail) Motion to offer position to Joy Karr Discussion on dollar wage to be offered, Range was 18-20/hr. offering 18 with increase in 90 days based on performance. Need to send letters/cards to other applicants, Eve to do this. 5. Special Finance Committee Recommendations sent out <ul style="list-style-type: none"> Several had not read or could not open documents. Deferred to next meeting and all documents to be sent out in a readable format Next Meeting 9/1/2020 (special) F2F 1830 at church 6. Missional Support Committee: <ul style="list-style-type: none"> History of same sent out by David after the July meeting Dave is willing to take this on with the help of John Johnson and Frank Ruiz. 7. Update on governance committee: 	<p>Nominated By: Paul Buelow Seconded by: Brian Andrews: Unanimously approved</p> <p>Nominated: Eve Broughton Seconded by: Vern Hartz Unanimously approved</p> <p>Nominated: Vern Hartz Seconded by: Eve Broughton Unanimously approved Vern Hartz to cake offer</p> <p>Action by Vern Hartz: Seconded: Eve Broughton Unanimously approved</p> <p>Action by Brian Andrews: Seconded: Paul Buelow Unanimously approved</p> <p>Paul Buelow</p>

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	<p>Paul discussed work by this hard-working group. All have separate assignments, some working on job descriptions, organization chart and other tasks. They would like to make a presentation of their recommendations, lily at the time of the regular September meeting or a special meeting.</p> <p>8. Covid 19 update: All s going well. Early service is better attended, many of the congregation are streaming. Some Small groups are restarting up at church with social distancing/mask wearing Discussed opening for every service and continued streaming Pastor will send out another survey to assess the feeling/thought of the congregation.</p>	<p>Eve Broughton Brian Andrews to call next meeting</p> <p>Eve Broughton Pastor Rachuy</p>
Reports	<p>Treasurer: policy manual 4.6</p> <p>1. Budget Presented – Summary Document attached</p> <p> July 2020 Treasurer's Report.d</p> <p>Discussion: On track for a deficit. This is normal for summer but still a concern. Emergency fund is good., no reported AC problems, but then again, we are not using a lot this year.</p> <p>2. Facilities report: Southwestern Building maintenance proposal reviewed. A 2nd bid was not discussed but submitted, no 3rd bid available. Discussion on current staff and needs for this service. (attached)</p> <p>  Paul Kuiper Service Estimate for masters Cleaning.pcCleaning, Southwes</p>	<p>Paul Buelow Presented Motion to accept: Eve Broughton Seconded: Roger Young Unanimously Approved</p> <p>Submitted by Norm Carlton Summarized: Eve Broughton</p> <p>Report per Mr. Carlton</p>

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	<p>Per Mr. Carltons e-mail: He contacted 6 companies from that he attained 2 bids (attached) Service Masters and Southwestern Building Maintenance.</p> <p>Apparently, FOL did work with service masters in the past and it was not appositive experience them. We have complaints about the lack of cleanliness and lack of trash being emptied routinely, mostly building 6. Apparently, the renters have built a cleaning schedule. As a landlord we are required to have the restrooms always clean, and they Only the service master's bid was reviewed</p> <p>No decision, no vote</p> <p>3. Pastor Report (attached)</p> <p>Discussion that there is minimal high school youth attending the Lutheran churches in the city. Pastor Palmer did some calls. As a pastoral team they are trying to address, and problem solution.</p> <p>Pastor is please with his working relationship with Pastor Palmer</p> <p>Streaming is becoming the normal</p> <div style="text-align: center;">  <p>pastor report 08.18.docx</p> </div> <p>4. Elder Report: most discussion on online paired with in home communion.</p> <div style="text-align: center;">  <p>Elders Report_2020_0818.d</p> </div> <p>5. Mission Support: See above. Committee reforming. Will start reporting in September 2020.</p> <p>6. Freedom for Ministry: Discussed possible ways to suggest extra giving to member to help this overall effort.</p>	<p>Greg Rachuy</p> <p>Vern Hartz</p> <p>Sonia Sorce</p>

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	<p>Vern will take ideas to the Congregational Elders; Dave will do a writeup in the ripples.</p> <p>Mortgage July ending balance was \$898,799.52</p> <p>the <i>current balance</i> is \$891,294.08 (\$891K) (8/18/2020)</p> <p>July donations were: \$945.00</p>	
<p>New Business:</p>	<ol style="list-style-type: none"> 1. Voters meeting: 2. Commissioning Service: Brian will set up 3. Board retreat was discussed, and we will not move forward with this 4. Suggestion to rescind the Policy Manual. 	<p>Brian Andrews Brian Andrews</p> <p>Greg Rachuy</p>
<p>General Discussion:</p>	<p>IRS concern: the missing 1099 from past years are being researched. Inventory of the check stubs is being completed. They will then determine what is a 1099 stub vs reimbursement. The team is compiling the information and double checking for accuracy. They should be complete in the next 2 weeks. This should mitigate any further issues</p> <p>5- Year plan group: have been on hiatus since the onset of COVID-19. Congregation needs and update as member are asking and under the impression that we are selling the church. This may be related to the fact we approved an appraisal of the property. A update will be placed in the ripples for next week.</p>	<p>Sonia Sorce</p> <p>Vern Hartz</p>
<p>Closing Prayer: Vern Hartz</p>		
<p>ADJOURNMENT :</p>		

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Special Meeting 9/1/2020 1830 F2F Church		
Next Regular Meeting 9/15/2020 1830 F2F Church		

Brian Andrews, Chair